



sustainability

The concept of sustainability rests on the premise that we must be able to provide a high quality of life for current generations in such a way that ensures similar opportunities for future generations [...] to benefit the "triple bottom line": environment, economy and society...*

* This page taken from the Sustainable Washington Website:
<http://www.ofm.wa.gov/sustainability/why.htm>

10

THINGS YOU SHOULD DO TO CREATE A MORE SUSTAINABLE WORKSPACE:

1

Drink your coffee from a reusable mug rather than a paper cup.

One paper cup per WDFW employee per day is 11,000 cups per week sent to the landfill!

2

Keep a tray of one-sided scrap paper to reuse for printing drafts or taking notes.

The average American uses 700 pounds of paper per year.

3

Recycle all paper products, including post-its, colored paper, and envelopes.

Per ton, paper recycling saves 17 trees, 400 gallons of oil, three cubic yards of landfill space, 4,000 kilowatts of energy and 7,000 gallons of water.

4

Reserve your desk-side wastebasket for dry, non-food, non-recyclable items only.

Taking food waste to cafeteria/kitchen areas makes your garbage liner reusable. This saves resources and janitorial time!

5

Use appropriate methods when corresponding and keeping records.

Choose email and electronic files over faxes and printed copies whenever possible. Don't forget to use the most efficient envelope for your document!

6

Set printing default to double-sided.

For help, see:

<http://inside.dfw.wa.gov/programs/is/index.html>

Click on I.T.S. How-to Manuals.

7

Use chlorine-free, 100% recycled paper.

Chlorine used to bleach paper is poisonous to fish and wildlife. To order eco-friendly paper, see:

http://inside.dfw.wa.gov/sustainability_paper.html

8

When making purchases, choose items from Central Stores's Environmentally Friendly Product list.

Before you place your order, ask around your program – you may be able to reuse existing materials!

9

Turn off your monitor and printer when not in use.

At night, simply log out – your computer will go to sleep automatically. In full working mode, your PC uses 60 Watts per hour; in sleep mode, energy usage is cut to 15 Watts per hour and air pollution is significantly reduced.

10

When you leave a room, hit the lights!

Cubicle work lights, kitchen-area, and bathroom lights should also be turned off when not in use. Turning lights on and off does not reduce bulb "burn time," and saves money and electricity!

ACCOMPLISHMENTS TO DATE ...

- Three sustainability reports submitted to the Governor's office in response to the Sustainability Executive Order.
- Four Honda Civic Hybrids Purchased!
- Exclusive purchasing of 100% recycled, chlorine-free paper!
- A pilot project exploring the use of hatcheries for putting power on the grid!
- Staff training in "Green Building" Certification!
- A solid waste assessment and product life-cycle analysis plan!
- An SUV Justification Form mandate!
- Brown Bag lunches examining recycling, global warming, green building and energy use issues!



Stay tuned for more information,
including updates, new initiatives,
and upcoming Brown Bag topics!

To get involved, contact:

Scott Loerts
(360) 902-2275
loertsal@dfw.wa.gov

Kristi Lynett
(360) 902-2237
lynetksl@dfw.wa.gov

Nicole Ricketts
(360) 902-2623
rickenlr@dfw.wa.gov



Natural Resources Building
1111 Washington Street SE
Olympia, WA 98501

For more info on the WDFW Sustainability Committee
and the Governor's Sustainability Executive Order:
<http://inside.dfw.wa.gov/sustainability.html>

TOP 10 THINGS YOU CAN DO!

IN THE WORKPLACE



Washington Department
of Fish and Wildlife

Sustainability Team

"We must have a sustainable
environmental strategy...
that enriches today, without
impoverishing tomorrow."

—Governor Christine Gregoire, 2005

September 2005